

MINUTES

Rensselaer County Bar Association Executive Committee Meeting of August 9, 2017

Members Present:

Olivia T. Karis-Nix, Jessica B. Mocerine, Dana L. Salazar, Michael J. Derevlany, Kelly Cramer, Kevin Glasheen, Sarah Hansen, Jennifer C. Shatz

Absent: James E. Prout, Richard D. Ceresia, John C. Florsch, IV, Linda B. Johnson, Rachael E. Capo, Edward O. Spain

The meeting was held in Surrogate's Court in the Rensselaer County Courthouse in Troy and commenced at approximately 12:38 p.m.

1. Minutes of the Last Meeting
Approved as submitted by unanimous vote.
2. New Members
Nancy Bergman, Esq. was approved as a new member.
3. Treasurer's Report
Working on the transfer of duties between past and current treasurer. No written report submitted.
4. Committee Reports
 - a) Grievance Committee
No report.
 - b) Mock Trial Program Committee
No report.
 - c) Courthouse Artwork Restoration Committee
The Gala will be held on October 5, 2017. Letter has been mailed detailing sponsorship opportunities.
 - d) Website Committee
The website is up to date, including new officers. All committee members are advised to review their biographies to ensure they are up to date.
 - e) Social Committee
No Report.
 - f) Newsletter
A new edition of the Newsletter will be published this month, which will include information

about the Courthouse Artwork Restoration Committee Gala, requests for dues, and listing for new Administrative Director. K. Cramer advised she will be submitting an article on the recently enacted "Raise the Age" law concerning criminal responsibility, possibly in the next newsletter.

g) CLE Committee
No report.

5. Old Business

Discussion concerning the job listing for the Administrative Director. Agreed that the listing shall include salary of \$450/month (\$5,400 annually), and a brief description of responsibilities. Committee shall provide a draft listing to the President by August 18, 2017, and will be included in the upcoming newsletter. Deadline for submissions shall be mid-September, anticipated hiring by January 1, 2018.

6. New Business

New appointment to Committees:

- a) Grievance Committee - Kevin Glasheen and John C. Florsch, IV
- b) Moot Court Program Committee - Jennifer Shatz, Kelly Cramer and Rachael Capo to shadow Jessica Mocerine and Olivia Karis Nix for one year.
- c) Courthouse Artwork Restoration Committee - Edward O. Spain
- d) Website Committee - Jessica Mocerine
- e) Social Committee - Linda Johnson and Dana Salazar
- f) Newsletter Editor - Olivia Karis Nix
- g) CLE Committee - Sarah Hansen and Michael J. Derevlany

Tentative Schedule for the 2017-2018 Events:

Thursday, October 5, 2017: Gala, Franklin Plaza (Judge Spain)

Thursday, February 15, 2018: Judges' Dinner, Franklin Plaza (Mike Derevlany)

Monday, March 5, 2018: Memorial Service, courthouse (Sarah Hansen)

Tuesday, May 1, 2018: Law Day/CLE/social event (Dana Salazar/CLE and social committees)

Thursday, June 7, 2018: Annual Meeting and Dinner, Franklin Terrace (Jessica Mocerine and Jennifer Shatz)

7. Next Meeting scheduled for Wednesday, September 13, 2017 at 12:30 p.m., Surrogate's Court.

8. Meeting adjourned at approximately 1:23 p.m.

Respectfully submitted,
/s/ Jennifer C. Shatz
Jennifer C. Shatz, Secretary