

## MINUTES

### Rensselaer County Bar Association Executive Committee Meeting of September 13, 2017

Members Present: Olivia T. Karis-Nix, Jessica B. Mocerine, Dana L. Salazar, Michael J. Derevlany, Sarah Hansen, Jennifer C. Shatz, Jim Prout

Absent: Richard D. Ceresia, John C. Florsch, IV, Linda B. Johnson, Rachael E. Capo, Edward O. Spain, Kelly Cramer

The meeting was held in Surrogate's Court in the Rensselaer County Courthouse in Troy and commenced at approximately 12:36PM

1. Minutes of the Last Meeting  
Approved as submitted by unanimous vote.
2. New Members  
Kevin O'Connell, Esq. was approved as a new member by unanimous vote.
3. Treasurer's Report  
No Report
4. Committee Reports
  - a) Grievance Committee  
No report.
  - b) Mock Trial Program Committee  
Jessica Mocerine advises that she has received an email from the Program Manager. She will be sending an invitation via email and letter to non-participating rensselaer County private and public schools in order to increase participation.
  - c) Courthouse Artwork Restoration Committee  
The Gala will be held on October 5, 2017. Invitations were mailed on Monday. Franklin Plaza provides a discount for non-profit events, so the price of the ticket has decreased.
  - d) Website Committee  
The website is up to date, including newsletter and events. Jessica Mocerine has emailed the administrator regarding a password protected database for RCBA members, as a depository for minutes, as well as task lists/samples/scripts for all events.
  - e) Social Committee  
Apple Picking/Fall Event to be held at Engelke Farm in Brunswick on September 24, 2017 - a family friendly event. Linda Johnson and Rachael Capo are also coordinating with Wolf's Biergarten in Troy for an Oktoberfest event, exact date in October TBD.

f) Newsletter  
No report.

g) CLE Committee

The New York State Bar Association offering a CLE at no cost to members on November 1, 2017. Jennifer Shatz confirmed with Chief Clerk Richard Reilly that the Courthouse will be available for whatever is needed to accommodate the CLE. Michael Derevlany suggested a presentation on “Diversity and Inclusion” as this is a fairly new CLE requirement.

h) Nominating Committee  
No report.

#### 5. Old Business

We have received one applicant/resume for the Administrative Director position: Jennifer E. Turner-Macdonald, Secretary to the Rensselaer County Attorney. Her resume was provided to all members for review. Dana Salazar will post the position in the Womens Bar Association newsletter, and Jessica Mocerine will send the post to the Albany County Bar Association.

#### 6. New Business

None.

7. Next Meeting scheduled for Wednesday, October 11, 2017 at 12:30 p.m., Surrogate's Court.

8. Meeting adjourned at approximately 12:57 p.m.

Respectfully Submitted,  
/s/ Jennifer C. Shatz  
Jennifer C. Shatz, Secretary